

Preparing for the interview

Important steps that will ensure success



Ensure the **camera and microphone** are in good working order and everyone can be seen and heard.

The camera should be positioned so there is always a **full view of your head and hands, and of your feet when you are asked to stand.**



Connect to WIFI before initiating the interview. You will need a *stable internet connection with at least 3 MBps.*



Have a **current government-issued photo ID** ready to confirm your identity.



Wear comfortable shoes. Avoid heeled shoes, flip-flops and shoes without backs, such as slippers.



Sit in a stable chair with back support that does not have wheels. Do not sit on a couch, sofa or bed. Make sure your interview is held in an area free of obstacles.



Have your **hearing aids in place** if you use them.



Find a **quiet location that is free from distractions.**



Do not use headphones. They can be problematic on multiple fronts — feedback and static issues, bad connections and a trip hazard if they are wired to the computer.

